



# THE METROPOLITAN MUSEUM OF ART

## Position Profile

<b>Position Title:</b>	Assistant Engineering Manager
<b>Department:</b>	Engineering
<b>Reports to:</b>	Senior Manager for Engineering Services
<b>Salary Grade:</b>	M5
<b>Employee Classification:</b>	Exempt Full-Time
<b>Effective Date:</b>	August 2017

### General Description:

The Assistant Engineering Manager will be part of a facilities management team responsible for managing the operation, repair and maintenance of The Museum's mechanical and electrical plant. Included is the supervision of union maintenance personnel in various shops, hiring, training and managing associated labor issues. Responsibilities include day-to-day building operations, management of various repair and maintenance contracts with regard to HVAC systems, electrical systems, building management systems, elevators, water treatment, special cleaning, etc.. Coordination between Facilities Management and Construction Management with regard to support of major capital projects.

### Primary Responsibilities and Duties:

- Operation, maintenance and repair of the physical plant (chiller, HVAC, electrical, plumbing)
- Responsible for HVAC and electrical systems repair and maintenance
- Monitoring and management of the BMS (Building Management System)
- Supervise union maintenance personnel
- Management of water treatment programs
- Other related duties

### Requirements and Qualifications:

#### Experience and Skills:

- At least five years' experience in facilities management, repair, maintenance and operation of similar buildings is required
- Working knowledge of Building Management Systems (BMS)
- Knowledge of chiller plants, plant operation and water treatment systems
- Knowledge of electrical infrastructure, distribution equipment and emergency power systems
- Knowledge of air handling systems, their operation and control
- Direct experience with plumbing systems is a plus
- Proficiency in Microsoft Office is required
- Experience with engineering union(s)

#### Knowledge and Education:

- Bachelor of Science in Engineering or Bachelor of Science in related field. In lieu of a degree, the equivalent in additional work experience may be considered.

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