



THE METROPOLITAN MUSEUM OF ART

Position Profile

Position Title:	Associate Engineering Manager
Department:	Engineering
Reports to:	Senior Manager of Engineering Services
Salary Grade:	M3
Employee Classification:	Exempt Full-Time
Effective Date:	October 2017

General Description:

The Associate Engineering Manager will be part of a facilities management team responsible for managing the operation and maintenance of The Museum's physical plant. Responsibilities will be the maintenance, repair and capital construction of the Museum's HVAC and electrical infrastructure systems, vertical transportation systems, automatic temperature control and Building Management (BMS) systems. Responsibilities include management of various repair and maintenance contracts with regard to HVAC equipment and systems, electrical systems, elevators, etc.. Also included is the supervision of union maintenance personnel in various shops inclusive of hiring, training and managing associated labor issues.

Primary Responsibilities and Duties:

- Operation, maintenance and repair of the physical plant (mechanical and electrical)
- Partner with Construction Department for the design, construction and commissioning of HVAC and electrical capital projects
- Assist Electrical Engineering Manager with the operation, maintenance and repair of the Museum's electrical systems
- Take lead management responsibilities for operation and maintenance of the Museum's vertical transportation systems
- Management of HVAC system and equipment repair, rehabilitation and replacement projects
- Responsible for HVAC and electrical maintenance and repair contracts
- Supervise union maintenance personnel
- Other related duties

Requirements and Qualifications:

Experience and Skills:

- 5-10 years' experience in facilities and/or engineering management, maintenance and operation of building mechanical and electrical systems
- Knowledge and experience with electrical services, distribution systems, their operation and maintenance
- Experience with the design and construction of building mechanical and electrical systems
- Knowledge and/or experience with vertical transportation systems a plus
- Experience with chiller plants and plant operation
- Experience with air handling systems, their operation and control
- Working knowledge of Building Management Systems (BMS)
- Experience with managing union engineering workforce a plus
- Proficiency in Microsoft Office is required



Position Profile (continued)

Knowledge and Education:

- Bachelor of Science in Engineering is required

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